

CBI® Checklist

Use the following checklist to track your progress through the CBI requirements. Be sure to include completion dates to ensure all requirements are completed in a 3-year period.

Requirement

Completed

Date Completed

I am an IBBA member in good standing

I attended an IBBA Conference

I passed all the required courses

Course 210 Pretest

1. Course 100

2. Course 101

3. Course 104

4. Course 210

5. Course 220

6. Course 221

I completed 16 hours of elective credits
(fill in all that are applicable)

Elective #1: Course

Elective #2: Course

Elective #3: Course

Elective #4: Course

Elective #5: Course

I passed the CBI exam

I received approval on 3 going-concern transactions
on which I was the lead seller broker

All my completion dates are within a 3-year period