



## **CERTIFIED BUSINESS INTERMEDIARY® APPLICATION**

### **Instructions:**

- DO NOT SUBMIT UNTIL ALL REQUIREMENTS HAVE BEEN MET. IF YOU HAVE NOT MET ALL THE REQUIREMENTS, YOUR APPLICATION WILL BE DENIED.

### **PERSONAL INFORMATION:**

FIRST: \_\_\_\_\_ MI: \_\_\_\_\_ LAST: \_\_\_\_\_

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE/PROVINCE: \_\_\_\_\_ ZIP/MAIL CODE: \_\_\_\_\_ COUNTRY: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_

Have you ever been convicted of a felony for any act relating to the purchase, sale, valuation, or funding of a business OR REAL ESTATE transaction? \_\_\_\_\_

If yes, please explain:

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### **Verification:**

Please verify by checking the boxes below that each is true. **IF YOU CANNOT CHECK EVERY BOX, DO NOT SUBMIT THIS APPLICATION UNTIL ALL REQUIREMENTS HAVE BEEN COMPLETED OR IT WILL BE DENIED.**

- ☐ I have completed all required courses (100, 101, 104, 210, 220 and 221).
- ☐ I have completed 16 credit hours of IBBA or MAS electives.
- ☐ I have passed the CBI Exam.
- ☐ I have attended an IBBA Conference
- ☐ I have submitted the appropriate form to show evidence as lead seller broker on three (3) going concern business transactions.
- ☐ My submitted business transactions are true and accurate and follow all applicable laws in my area.

**Acknowledgement:**

I declare and affirm the statements made in the foregoing application, including accompanying statements and transcripts, are true, complete, and correct. I authorize the investigation of all statements contained in this application.

I understand that I may not use the initials "CBI" or the words "Certified Business Intermediary" until I have received official notice from IBBA Headquarters.

PRINT NAME: \_\_\_\_\_

SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

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