



## CERTIFIED BUSINESS INTERMEDIARY® APPLICATION

### Instructions:

- Do not submit until all requirements have been met.

### PERSONAL INFORMATION:

FIRST: \_\_\_\_\_ MI: \_\_\_\_\_ LAST: \_\_\_\_\_  
*(Name should be written as you wish it to appear on the CBI plaque received upon completing the CBI credential.)*

COMPANY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE/PROVINCE: \_\_\_\_\_ ZIP/MAIL CODE: \_\_\_\_\_ COUNTRY: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_

Have you ever been convicted of a felony for any act relating to the purchase, sale, valuation, or funding of a business OR REAL ESTATE transaction? \_\_\_\_\_

If yes, please explain:

---

---

---

### Verification:

Please verify by checking the boxes below that each is true.

- I have attended an IBBA Conference
- I have completed all required courses (100, 101, 104, 210, 220 and 221).
- I have completed 16 credit hours of IBBA or MAS electives.
- I have submitted the appropriate form to show evidence as lead seller broker on three (3) going concern business transactions (applicable for applications submitted after June 1, 2018).
- My submitted business transactions are true and accurate and follow all applicable laws in my area.
- I took and passed the CBI Exam.

**Acknowledgement:**

I have read and understood the Code of Ethics and agree to abide by the Standards of Ethical Conduct found at [www.ibba.org](http://www.ibba.org).

I declare and affirm the statements made in the foregoing application, including accompanying statements and transcripts, are true, complete, and correct. I authorize the investigation of all statements contained in this application.

I understand that I may not use the initials "CBI" or the words "Certified Business Intermediary" until I have received official notice from IBBA Headquarters.

PRINT NAME: \_\_\_\_\_

SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

The International Business Brokers Association  
7100 East Pleasant Valley Rd. • Suite 300 • Independence, OH 44131  
[education@ibba.org](mailto:education@ibba.org) • 888-686-4222