

# IBBA Trade Fair Exhibitor Application & Contract

May 12-13, 2011 • New Orleans, Louisiana



Complete all sections of this application and return with full payment to: IBBA® Headquarters, 4365 Paysphere Circle, Chicago, IL 60674; Fax: 312.245.1082. If you need additional information, please contact IBBA Headquarters Staff at [sales@ibba.org](mailto:sales@ibba.org).

Company Name \_\_\_\_\_

Primary Contact Name \_\_\_\_\_ Title \_\_\_\_\_

Will the primary contact be attending the Trade Fair?  Yes  No If no, who will receive conference registration? \_\_\_\_\_

Company Address \_\_\_\_\_

City \_\_\_\_\_ Province/State \_\_\_\_\_ Postal Code/Zip \_\_\_\_\_ Country \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_ Website \_\_\_\_\_

Products or Service Exhibited \_\_\_\_\_

## Additional Attendee

**\$250 charge for each additional person. You must submit all additional attendee names with payment.**

Name \_\_\_\_\_

Address (if different from above) \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

Name \_\_\_\_\_

Address (if different from above) \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

## Location Preference

Please list companies you would prefer not to be adjacent to:

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

### Exhibitor Fees\*

Spring 2011	On or before April 15, 2011	After April 15, 2011	Quantity	Total
Regular Booth	<input type="checkbox"/> \$995	<input type="checkbox"/> \$1,395	X	
Additional Attendee	<input type="checkbox"/> \$250	<input type="checkbox"/> \$250	X	
				<b>Grand Total</b>

\*Prices subject to change

### Payment Information

Return this application with full payment to:  
IBBA, 4365 Paysphere Circle, Chicago, IL 60674.  
Credit card payments may be sent via fax to 312.245.1082; Attn: IBBA Sales.

- Check (Made payable to IBBA)  
 VISA  MasterCard  American Express

Amount Due \$ \_\_\_\_\_

Credit Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_

Cardholder's Name \_\_\_\_\_

Signature (authorizes payment) \_\_\_\_\_

### IMPORTANT NOTICE

Upon signing of this Application & Contract, the Exhibitor acknowledges that they have read, understand and will abide by the Rules & Regulations for the 2011 IBBA Trade Fair, which are a part of this contract and will comply with all conditions under which the event space at the event facility is leased to IBBA. Exhibitor may not cancel booth after acceptance by IBBA, except for breach of this contract by IBBA. No refunds will be given. A 100 percent cancellation fee applies. All cancellations must be directed in writing to: IBBA, 401 N. Michigan Ave., Suite 2200, Chicago, IL 60611; E-mail: [sales@ibba.org](mailto:sales@ibba.org).

Signature \_\_\_\_\_ Date \_\_\_\_\_